

CLASSROOM EXPECTATIONS FOR ADVANCED PLACEMENT LANGUAGE AND COMPOSITION

All expectations for student behavior established by Bloomington North are applicable in this class.

We will work together to create a classroom community characterized by:

- A shared commitment to learning at a high level
- Acceptance by all class members as individuals
- Respect for all
- Mutual cooperation and support
- Honesty in both our work and our interactions with each other
- Positive energy and engagement

GRADING POLICY and ASSESSMENTS

Grades will be determined by your performance in each of the following

- Daily writing and other assignments
- Formal papers
- Peer reviews
- Individual and group projects and presentations
- Scores on tests and quizzes
- Participation and leadership demonstrated in small and large group discussions, round tables, seminars and other group activities.

There will be two types of assessments in this class: **formative** and **summative**. Formative assessments are used to check on your progress. Some formative assessments will be ungraded. Other formative assessments will be graded, but formative assessments are always lower in point value—giving you time to improve your grade using the formative assessment feedback. Summative assessments are final assessments of your learning. Examples include the final version of a major paper, a unit test, a semester exam or project or presentation. Summative assessments are the major factor in determining your grade in this course.

Each assignment has a point value. Grades are cumulative; not the average of three marking periods. Your semester grade will be determined by dividing the total points you have earned by the total number of points possible for the semester. You may check the status of your grades on Skyward. You may also check on grades before or after school or during designated class times. Please see me about any grade that you do not understand. Please save all your graded work in a folder. If there is a discrepancy in your grade, you always have the evidence of your work. Please save all the writing you do for class, journals, imitation exercises, drafts and formal papers to your locker and a flash drive. Always back up your work. Get into the habit of backing up everything, and avoid academic meltdown.

LATE WORK

Assignments are due at the **beginning** of the class period on their scheduled date. All uploading should be completed before that class. If you are absent on the day a paper is due, you should upload your paper by that evening. If you have missed a test or quiz, we will schedule a make-up time in one of the next tutorial periods or after school. Late work will be penalized 10%. You will have one week past the due date to submit any work for a reduction of 10%. In most cases, **work that is more than one week late will not be accepted.** If you are dealing with extenuating circumstance that affect your ability to complete an assignment, please talk with me personally. If your work is late, you may be expected to attend work sessions for assignment completion during one or more of the tutorial periods until the missing work is submitted. For a missing paper, or if there is a pattern of late or missing work, I will contact your parents. You will have a copy of a calendar for each unit, and I will post due dates and reminders on Skyward and on the white board at the front of the room. You need to make note of assignment due dates in your planner at

the end of each class period. The regular use of available Skyward software should help you keep track of assignments and manage your time.

TECHNOLOGY

You have the privilege of being in a classroom with technology resources to support your academic work. With privileges come responsibilities. You are responsible for the care of your assigned work station. Be careful not to disconnect the cables. If you find problems with your workstation, please tell me immediately. Keep backpacks and water bottles off the desktops as they are easily damaged. Glass cleaner and paper towels are available for your use. It is a good idea to clean your desktop each day when you come in and, if needed, when you are ready to leave. Remember to slide your chair under the workstation before you leave the room at the end of the period.

Remember that you need to adhere to the policies outlined in the **Acceptable Use Agreement** you have on file. Because these are not your personal computers, you have no expectation of privacy. That means that what you do on your computer can and will be monitored, not only in the classroom, but from other stations as well. Finally, please refrain from using the computers when I request that you do so. Failure to follow the Acceptable Use Agreement provisions or my directions will result in the loss of computer privileges in the classroom. More serious infractions will lead to a disciplinary referral and the likely loss of school-wide computer privileges.

CELL PHONES, IPODS and SIMILAR PERSONAL ELECTRONICS

Please turn off cell phones and put them out of sight during class. iPod's may be used with permission on Writing Workshop days only. Please remember that you are a member of classroom community, and while you are in class, you are expected to be fully present. The use of personal electronics interferes with this ability. Your participation is a factor in your grade. The appearance of a cell phone during a testing situation raises the question of cheating.

CHEATING AND PLAGIARISM

This is not a pleasant subject. The bottom line is that **all** work you submit is expected to be your own. Sources of information must always be acknowledged. If you have questions about the use of sources, please ask. This is one of the purposes of writing conferences during the workshop days and during scheduled tutorials. Penalties for intentional plagiarism are severe and usually will result in a failing grade for the assignment and possibly for the term or the semester. Plagiarism, like other forms of academic dishonesty, will erode your reputation, will create suspicion that clouds your classroom achievements, and will make it hard for your teachers to write favorable recommendations for college and scholarship applications. Please do not put yourself in a situation where your honesty can be questioned. Once lost, trust is difficult to win back.